

East Central Region Governance Meeting

November 9, 2012

1:00 pm to 3:30 pm

MINUTES

Location: Map Room – Platte Co. Courthouse (basement), 2610 14th Street, Columbus, NE

Chair: Bob Carey, *Polk County Sheriff's Office*

Co-Chair: Terry Miller, *Saunders County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

- I. **Review of the Open Meeting Law** – the Open Meetings Law was reviewed and is available at this meeting.
- II. **Roll Call of Counties Present: Polk, Boone, Howard, Region 44 (Nance, Merrick, & Boone), Platte, Saunders, Butler**
Absent: Colfax, Dodge
- III. **Approve September Governance Board Minutes**
 - a. Approval of the September Board Minutes was unanimous.
- IV. **Public Health Report**

Laura reports that the ICS Course 300/400 went well especially to line up the department capabilities. She will continue her report during the Functional Needs Registry portion of the agenda.
- V. **2012 HSG Funding** – The funding award letter was received and the amount for the Region including the LETPP is \$49,615. This amount was questioned as to how the determination was made for funding. Kate will contact Nikki Weber at NEMA to clarify how this decision is made and if this amount is correct and will get this information back to the Board Officers. Land area and population are the typical components for the decision. (UPDATE: Nikki Weber indicates that land and population are the criteria for the funding levels for PET).
 - a. \$25,180 will be designated to LETPP. Some of this will need to go toward the Data Card project which costs \$2000 monthly – this is paid for through 2014.
 - b. The balance will need to be used for sustainability, EC911, and the RFP process with contractors.
 - c. Kate discussed the upcoming Fusion Liaison Officer program, however, this region is not actively using the Fusion Center, and it is likely that funding toward this effort this will be limited.
 - d. It was suggested that a workgroup be organized with Law Enforcement to determine the workplan priorities. The group will return to the Board with a list of approved AEL projects The Work Plan needs to be complete by January 31, 2013.
 - i. Training for law enforcement is also an option.
 - ii. No communication or bomb squad materials may be purchased with these funds.
- VI. **Regional Projects**
 - a. NRIN

- i. **Tower lease/agreements:** Tim is working on the tower lease agreements and these are in process. Tim has been in communication with Butler county re: water tower usage. Some of the counties have received information on this for the PSAPs. Howard and Merrick counties are in place, and Tim is working with Heartland Tower and the use of water towers.
 - ii. **Saunders County** - state is going to handle tower use in this area according to Mike Jefferies there are still some decisions being made on this. A tower will be necessary for the PSAP.
 - iii. **Boone County Tower** - Discussion that there is a need to eliminate a \$500 monthly charge from VIARO by putting up a tower that is paid for by the state rather than the PET funds. Saunders County would need \$60,000 for tower construction. The location would be near the old jail building. An assessment will have to be completed.
 - iv.
- VII. **Material storage** – Tim is looking for locations to store equipment and Bill has sent him a list of locations in Fremont which will incur a monthly fee. Tim has sent a letter to Columbus City Administrator asking for storage options, and he is waiting for the answer to store the equipment free of charge. There is a need for 5000 ft space and Fremont is preferred as a location because of the distribution of the equipment.
- VIII. **Paraclete**
 - a. **Regional/local Memorandum of Understanding** – Michelle has talked to Alicia this week. Tim suggests that use of TICP (tactical interoperable communications plan) document be used as an MOU rather than continue with this method of getting separate MOU's for the project. This would solve the issue of Michelle making contact regarding frequencies. Tim will send Michelle a copy of the current TICP.
 - b. The TICP meeting to be held November 29th and needs to be updated soon anyway. Michelle will contact Alicia to discuss if this is an option that will work. Terry updated the last TICP and will look at the plan again and will attend the TICP meeting.
- IX. **Rapid Tag System**
 - a. The Rapid Tag System is in place at East Central. Discussion: It may be a good idea to bring the equipment together so that everyone has knowledge of region capabilities. Tim would like to discuss the use of the Command Truck capabilities.
- X. Multi region confab is in Norfolk on Nov 14. A Multi-region exercise would need to set something up to review the equipment as there is a lot to review and perhaps building an exercise around all of the equipment would provide a good foundation. There is a good deal of technical work to be done to make sure the equipment all works.
- XI. **Heartland Generator** - Tim has contacted the vender and is waiting for a call back
- XII. **Functional Needs Registry** - Tim reports some issues with registration that were not working which have been corrected. The level of access was not working. This was discussed at the cert meeting in Papillion as well. Many areas are looking for CERT to assist with functional needs and public education for the Registry. Laura reports that you need to use Internet Explorer in order to operate the mapping function which is critical. There are extra materials available

XIII. Update on NEMA and NPSCC Meetings

NCOR /NPSCC - The Executive Order setting in motion the Nebraska Public Safety Communications Council will replace the NCOR group. A representative to this group needs to be selected to represent the region. MOTION: Butler County: Appoint Tim Hofbauer as the regional representative, Region 44 Seconds. Motion carries.

XIV. Regional Planning - THIRA/SPR/TEPW - Terry attended all meetings. He reports that the scenarios were reviewed to address all of the core capabilities for THIRA. Scenarios were reviewed to address all of the core capabilities. The TEPW meeting discussion was to get the exercises and activities on the statewide calendar.

- a. An after action survey will be sent out to those attending to complete this.
- b. A point regarding the possibility if volunteers show to exercises they are not covered if the exercise is not on the calendar and is not a declared event. This is not in the statute – however behavioral health volunteers are affected by this.
- c. State patrol also goes to the calendar to determine which activities should attend and it also allows exercises to be attended by others, and to avoid having exercises conflict on the schedule. NEMA also needs exercises to be on the calendar in order to plan for their involvement.

XV. State Updates -

- a. All of the Interlocal MOU's are complete. They are defined and there may be a be some policies that will yet need to be put in place. The OCIO has determined that it will \$1900 initially to begin the management and system monitoring the system as a one-time cost. Additional costs will be assessed in the future on price for monitoring and management of the system.
- b. **CERT** - 2012 remaining funds are going BACK to the state so for projects contact Ryan
- c. **HAZARD MITIGATION PLANNING** – These are going to be handled through NRD's. Michelle discusses that these plans are currently not in place because of numerous processes and they are not yet approved.
- d. **AG EMERGENCY PLANNING** - SES has contacted Tim to discuss possible work plan inclusion for the agricultural exercises. Jan discusses the need for exercises in Region 44.
- e. **COOP and Debris Management Planning** – Several counties would like to use a template and complete their own plans and will move forward with this.

XVI. Public Comment - None

XVII. Upcoming meetings

Next PET Governance Meeting -December 7th.

Multiregional Confab – Norfolk - November 14th

TIPC – November 29th – Lincoln – Hampton Inn – North 27th St.

NOVEMBER 27, 2012 – 9:00 AM -12:00 PM – A meeting with Bill Kover (FEMA Contractor) regarding an exercise on Kinglsey Dam will be held and he is requesting public health counties near the Platte to be involved so that resources such as fire, law, etc, as well as equipment is catalogued. One of the outcomes is to get resource lists if all of the areas.

XVIII. Motion to Adjourn – Platte County motions and Region 44 seconds. Motion Carries.

- a. **Counties PRESENT: Howard, Region 44 (Nance, Merrick, & Boone), Platte, Saunders, Butler**
- b. **Counties Absent: Colfax, Dodge, Polk**